



CHAPTER 9 – SCHOLARSHIP POLICY

I. Scholarship Management

- A. The Pennsylvania State USBC Youth Association Board of Directors manages the Scholarship Account. The Pennsylvania State USBC Youth Association Manager will answer questions, check on scholarship availability, receive and approve scholarship use requests, and disburse scholarship checks, per this policy.

II. Time Availability

- A. Scholarship funds are available for use, up to the end of the calendar year of your twenty-fourth (24th) birthday. If no birth date is given, your scholarship will expire six years from the date of issue. Any funds remaining after this time period will revert back to the Pennsylvania State USBC Youth Association scholarship fund, and the funds will no longer be available to you. No extension of time will be granted.

III. Scholarship Use

- A. Scholarship funds may be utilized for post secondary education, graduate studies, continuing education courses, vocational or technical schools, or for training at approved trade or business schools.
- B. In addition, the scholarship may be applied at any time to educational seminars and training, bowling academies and camps, specialized educational camps and studies abroad. Prior to applying for funds for such training you must furnish the Pennsylvania State USBC Youth Association with complete details regarding the school, training to be pursued, length of training, etc.
- C. The Pennsylvania State USBC Youth Association Board approves the use of all scholarships in question - and all decisions are final.

IV. Accepted Expenses

- A. Funds may be used for tuition, room and board (if living away from home and on a campus) textbooks, meal plans, optional fees of the institution or organization, and equipment necessary for the completion of the course study which can be fully documented.

V. Limitations

- A. Scholarship funds can not be applied to the cost of primary or secondary private education, private tutors, sports camps which do not include bowling, specialty equipment or research work and travel which is not directly related to the course study or chosen field of study, transportation to and from the recipients home and the institution or organization, personal clothing or any other personal needs.
- B. Scholarships are not contingent upon grades. However, if for any reason the recipient should leave school permanently, any remaining funds would revert back to the Pennsylvania State USBC Youth Association scholarship fund. The Association must be promptly notified if this should occur.

VI. Non-Transferable

- A. These funds may only be used by the recipient and are not transferable.



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VII. Requesting Scholarship

- A. Either the recipient or his/her educational institution can contact the Pennsylvania State USBC Youth Association to request their scholarship funds.
- B. All requests must be in writing - as a detailed letter or itemized invoice - and contain the following information:
 - 1. Scholarship recipient's name, educational institution's name and location, course or program name, scholarship amount requested, mailing address for scholarship check, official enrollment information, and original receipts if applicable.
- C. With one exception, the Pennsylvania State USBC Youth Association will write checks payable to the institution:
 - 1. Checks will be sent and paid directly to the recipient for reimbursement for books, class supplies, equipment, tuition or housing fees, provided all of the above conditions are met, and proof of prior payment is provided.

VIII. No Longer Attending

- A. If the recipient drops out or leaves school early, he/she must immediately notify the Pennsylvania State USBC Youth Association. The educational institution is also required to promptly return to the Pennsylvania State USBC Youth Association the recipient's unused scholarship funds.

IX. Information Changes

- A. The Pennsylvania State USBC Youth Association requires that the recipient immediately provide updated information when he/she moves, changes telephone numbers or changes names.

X. Notification of Scholarship Funds Expiring

- A. The Association Manager will notify all scholarship recipients two years and one year prior to their scholarship funds expiring by first class mail at the contact information on file that their funds will no longer be available as per this policy.